



Notice of a Meeting

Performance Scrutiny Committee

Thursday, 5 July 2018 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

Councillors:

Nick Carter
Mike Fox-Davies
Tony Ilott

Liz Leffman
Charles Mathew
Glynis Phillips

Emily Smith
Michael Waine
Liam Walker

Notes: *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

Date of next meeting: 6 September 2018

What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
 - Corporate performance and directorate performance and financial reporting
 - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Liz Brighthouse E.Mail: liz.brighthouse@oxfordshire.gov.uk
Policy & Performance Officer	-	Katie Read, Senior Policy Officer 07584 909530 katie.read@oxfordshire.gov.uk
Committee Officer	-	<i>Colm Ó Caomhánaigh, Tel 07393 001096</i> colm.ocaomhanaigh@oxfordshire.gov.uk

Peter G. Clark
Chief Executive

June 2018

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

- 1. Apologies for Absence and Temporary Appointments**
- 2. Declarations of Interest - Guidance note on back page of the agenda**
- 3. Minutes (Pages 1 - 8)**

To approve the minutes of the meeting held on 24 May 2018 and to receive information arising from them.

- 4. Petitions and Public Address**
- 5. For information: Equalities Action Plan (Pages 9 - 36)**

The Equality Policy 2018-2022 and accompanying Action Plan 2018-2019 is presented to the Committee for information. Members of the Committee may find a number of the indicators to be of particular interest for this meeting, as the agenda includes discussions about work force development and diversity.

The Committee is RECOMMENDED to note the action plan.

- 6. Call-in of a decision by the Cabinet: Home to School Transport and Travel Policy (Pages 37 - 60)**

10.10

Written notice has been given in accordance with the Council's Scrutiny procedure rules requiring a decision of the Cabinet on 19 June 2018 to be called in for review by this Committee.

The following documents are attached:

- A report setting out the names of the Councillors who have required the Call In and the reasons given for the Call In.
- The report considered by the Cabinet.
- The extract of the minutes of the meeting where the decision was made.
- The recommendation to Cabinet from the Education Scrutiny Committee's discussion of this item.
- Additional information provided in response to the Call In.

- 7. Adult Social Care Workforce (Pages 61 - 72)**

11.10

The County Council has been working closely with Health partners and providers to improve recruitment and retention of the adult social care workforce in Oxfordshire. This paper provides an overview of the impact of this work and the unique challenges faced by Oxfordshire for the Committee to scrutinise progress in this area.

Request from HOSC:

"The Joint Health Overview and Scrutiny Committee (HOSC) requests that the

Performance Scrutiny Committee examines in detail the new model of Wellbeing teams being piloted by the County Council as part of its scrutiny of the adult social care workforce. In particular, when reviewing system-wide action in response to the outcome of a recent CQC inspection, HOSC raised concern with the Director for Adult Services about the use of paid volunteers as part of these teams, the rigour of oversight and accountability, and the sustainability of this model.”

The Performance Scrutiny Committee is RECOMMENDED to scrutinise the progress made with providers to improve recruitment and retention of the adult social care workforce in Oxfordshire.

8. Oxfordshire County Council Corporate Plan 2018-2021 and Outcomes Framework (Pages 73 - 112)

12.00

The Corporate Plan sets out the County Council’s overarching strategy for the period 2018-2021. It states our updated vision for ‘thriving communities’ in Oxfordshire and describes the council’s main priorities and the specific actions that will be taken in the period to March 2019.

This document builds on a short, public-facing document (the 'prospectus') which was published in October 2017 and summarised the council's vision and priorities. The Corporate Plan 2018- 2021 expands on the messages in the prospectus, drawing together our vision, values and the key areas of focus for the coming year.

The Outcomes Framework shows the key indicators and measures by which we will routinely assess and report on progress towards ambitions set out in the Corporate Plan.

The intended audience for the Plan is Councillors, staff, partners, inspectors and residents with a specific interest.

The Committee is RECOMMENDED to:

- a) consider the Corporate Plan, ahead of its presentation for agreement by Council on 10 July; and**
- b) provide any comments on the Outcomes Framework to strengthen its use in corporate performance reporting.**

9. Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (Pages 113 - 116)

12.20

The Home Office have commissioned Her Majesties Inspectorate for Constabulary to complete inspections of all English Fire and Rescue Services. This is the first inspection regime of this type for over a decade so the methodology, approach and judgement criteria are all being developed and tested now.

Oxfordshire Fire and Rescue Service are preparing for inspection between October and December 2018. This report outlines the process for inspection and the risks associated for the Committee to note and consider future reporting requirements.

The Committee is RECOMMENDED to:

- a) **note the content of the report, and**
- b) **identify future reporting requirements.**

10. Highways customer satisfaction (Pages 117 - 124)

13.00

The County Council is currently receiving a high level of correspondence regarding dissatisfaction about the condition of Oxfordshire's roads. In addition, a recent general customer satisfaction survey indicates that this may also be playing a part in how the public perceive the County Council as a whole.

This report has three main sections to help identify potential areas of focus for discussion and future investigation.

- Section 1 - Explanation regarding the life of a road and the cost of upkeep
- Section 2 - The Council's sphere of influence
- Section 3 - Oxfordshire Together work with communities around highways.

The Committee is recommended to use the information in this report to identify areas of focus or concern for potential further investigation at a future committee meeting, or through a focussed deep dive, in respect of Customer Satisfaction with the condition of Oxfordshire's roads.

11. Committee work programme (Pages 125 - 128)

13.30

To agree the committee's work programme for future meetings based on key priorities and discussion in the meeting.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.